

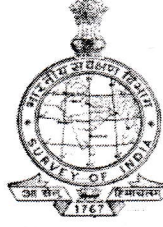
भारतीय सर्वेक्षण विभाग
SURVEY OF INDIA

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महासर्वेक्षक का कार्यालय
SURVEYOR GENERAL'S OFFICE
डाक बक्स सं० 37, POST BOX No.37,
देहरादून-248001 (उत्तराखण्ड)-भारत।
DEHRA DUN-248001 (Uttarakhand), INDIA

No.E2- 431/1968-Group C (Col.8)

Dated 31-01-2018

To

Addl. S.G., Southern Zone, Bangalore/ Northern Zone, Chandigarh/ Western Zone, Jaipur/
Eastern Zone, Kolkata/ Central Zone, Jabalpur/ North Eastern Zone, Shillong/
Printing Zone, Dehradun/ Specialised Zone, Dehra Dun/ Indian Institute of
Surveying & Mapping, Hyderabad.

Director, Kerala & Lakshadweep GDC, Thiruvananthapuram/ Karnataka GDC,
Bangalore/ Tamilnadu, Puducherry & ANI GDC, Chennai/ Andhra Pradesh
GDC, Hyderabad/ Jammu & Kashmir GDC, Jammu/ Himachal Pradesh GDC,
Chandigarh/ Punjab, Haryana & Chandigarh GDC, Chandigarh/ Uttarakhand &
West UP GDC, Dehradun/ East UP GDC, Lucknow/ Rajasthan GDC, Jaipur/
Gujarat, Daman & Diu GDC, Gandhinagar/ West Bengal & Sikkim GDC,
Kolkata/ Orissa GDC, Bhubaneshwar/ Bihar GDC, Patna/ Jharkhand GDC,
Ranchi/ Chhattisgarh GDC, Raipur/ Madhya Pradesh GDC, Jabalpur/
Maharashtra & Goa GDC, Pune/ Assam & Nagaland GDC, Guwahati/
Meghalaya & Arunachal Pradesh GDC, Shillong/ Tripura, Manipur & Mizoram
GDC, Silchar/ Northern Printing Group, Dehra Dun/ Western Printing Group,
Delhi/ Eastern Printing Group, Kolkata/ Southern Printing Group, Hyderabad/
Survey (Air) & Delhi GDC, New Delhi/ G&RB, Dehra Dun/Digital Mapping
Centre, Dehradun/ National GDC, Dehra Dun/ Map Archive & Dissemination
Centre, Dehradun/ GIS & RS, Hyderabad.

Incharge, AP & Telangana GDC (Vishakapatnam Wing) / M&G GDC (Hyderabad
Wing)/ A&N GDC (Shillong Wing)

SUB: RECRUITMENT RULES IN RESPECT OF POST OF UDC & LDC - REGARDING.

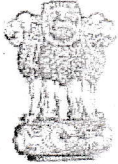
The draft RRs in respect of post of UDC & LDC has been uploaded in the
Departmental website <http://surveyofindia.gov.in> for perusal of all concerned. Comments of
stakeholders, if any may please be sent to this office on or before 05-03-2018 positively.

Yoshi
31-1-18
(NITIN JOSHI)

DEPUTY SURVEYOR GENERAL
for SURVEYOR GENERAL OF INDIA

Copy to: The Secretary to the Govt. of India, Ministry of Science & Technology, Department of
Science & Technology, Technology Bhawan, New Mehrauli Road, New Delhi - 110 016
(Kind Attention : Ms. Neelam, Under Secretary, SMP) with reference to Department's
letter F.No.SM/02/02/2017 dated 29-01-2018 for information.

Copy to: E & A.O. (Adm.) (SGO) for information and necessary action.



सत्यमेव जयते

दूरभाष / Tel : 26982919, 26567373,
26562134, 26562122 (EPBAX)
फैक्स / Fax : 26569908, 26515637,
26863847, 26862418
वेबसाइट / website: www.dst.gov.in

A. K. Amardeep

भारत सरकार
विज्ञान और प्रौद्योगिकी मंत्रालय
विज्ञान और प्रौद्योगिकी विभाग
टेक्नोलॉजी भवन, नया महरौली मार्ग
नई दिल्ली-110 016

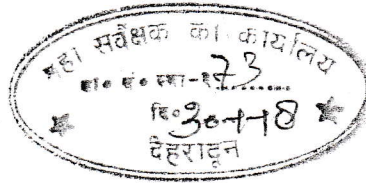
GOVERNMENT OF INDIA
MINISTRY OF SCIENCE AND TECHNOLOGY
DEPARTMENT OF SCIENCE AND TECHNOLOGY
TECHNOLOGY BHAVAN, NEW MEHRAULI ROAD
NEW DELHI-110 016

No.SM/02/02/2017

January 29, 2018

To

The Surveyor General's Office
Survey of India
Hathibarkala Estate, Post Box No.37
Dehradun 248001, Uttarakhand
[Attention: Col. Amardeep Singh, Deputy Surveyor General]



Subject: Recruitment Rules in r/o UDC and LDC in SoI

The draft Recruitment Rules in respect of posts of Upper Division Clerk (UDC) and Lower Division Clerk (LDC) have been vetted by D/Legislative Affairs.

2. The draft RRs in respect of posts of UDC and LDC may be uploaded on the SGO's website in terms of DoPT's OM No.-AB-14017/61/2008-Estt.(RR) dated 13/10/2015, for 30 days for inviting comments of the stakeholders.
3. The draft RRs may be sent to this Department on the expiry of time of 30 days compiling the comments, if any received, along with SGO's comments.

Yours faithfully,

Neelam
(Neelam)

Under Secretary (SMP)
Tel: 26521924

*Upload on website for seeking
comments of stakeholders pl.*

29/1/18

E-2

[TO BE PUBLISHED IN THE GAZETTE OF INDIA,
PART II, SECTION-3, SUB-SECTION (i)]

GOVERNMENT OF INDIA
MINISTRY OF SCIENCE AND TECHNOLOGY
(DEPARTMENT OF SCIENCE AND TECHNOLOGY)

New Delhi, the ____ January 2018

Notification

G.S.R.....- In exercise of the powers conferred by the proviso to article 309 of the Constitution and in supersession of the Survey of India, Group 'C' Ministerial posts Recruitment Rules, 2006, in so far as they relate to the posts of Upper Division Clerk and Lower Division Clerk, except as respects things done or omitted to be done before such supersession, the President hereby makes the following rules regulating the method of recruitment to the posts of Upper Division Clerk and Lower Division Clerk in the Survey of India, Department of Science and Technology, Ministry of Science and Technology, namely:-

1. **Short title and commencement.** - (1) These rules may be called the Ministry of Science and Technology, Department of Science and Technology, Survey of India, (Group 'C' Ministerial posts) Recruitment Rules, 2018.

(2) They shall come into force on the date of their publication in the Official Gazette.

2. **Number of post, classification, level in the pay matrix.** - The number of said posts, their classification, level in the pay matrix attached thereto shall be as specified in columns (2) to (4) of the Schedule annexed to these rules.

3. **Method of recruitment, age-limit and qualifications etc.** - The method of recruitment, age-limit, qualifications and other matters relating thereto shall be as specified in columns (5) to (13) of the above said Schedule.

4. **Disqualification.** - No person, -

(a) who has entered into or contracted a marriage with a person having a spouse living, or

(b) who, having a spouse living, has entered into or contracted a marriage with any person,

shall be eligible for appointment to the said post:

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of this rule.

5. **Power to relax.** - Where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order and for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

6. **Saving.** - Nothing in these rules shall affect reservation, relaxation of age-limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes, Ex-servicemen and other special categories of persons, in accordance with the orders issued by the Central Government from time to time in this regard.

Schedule

Name of post.	Number of post.	Classification.	Level in the pay matrix.	Whether selection or non-selection post.
(1)	(2)	(3)	(4)	(5)
1. Upper Division Clerk.	545* (2018) *Subject to variation dependent on workload.	General Central Service, Group 'C', Non-Gazetted, Ministerial.	Level 4 in the pay matrix (₹25500-81100)	Non-selection.

Age-limit for direct recruits.	Educational and other qualifications required for direct recruits.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees.	Period of probation, if any.	Method of recruitment whether by direct recruitment or by deputation/absorption and percentage of the vacancy to be filled up by various methods.
(6)	(7)	(8)	(9)	(10)
Between 18 and 27 years (Upper age limit relaxable for Government servants upto 40 years in accordance with the instructions or orders issued by the Central Government.) Note - The crucial date for determining the age limit shall be as fixed by Staff Selection Commission (SSC). (Where Recruitment is not through SSC, crucial date for determining the age limit shall be the last date for receipt of applications.)	Degree of a recognized University or equivalent.	No	Two years in case of direct recruits	(i) 60% by direct recruitment through Staff Selection Commission; (ii) 25% by promotion through Departmental Promotion Committee. (iii) 15% by promotion through Limited Departmental Competitive Examination.

In case of recruitment by promotion or deputation/absorption, grades from which	If Departmental Promotion Committee	Circumstances in which Union
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promotion or deputation/absorption to be made.	exists, what is its composition.	Public Service Commission to be consulted in making recruitment.
(11)	(12)	(13)
<p>Promotion:</p> <p>(i) 25% of vacancies to be filled up by promotion through Departmental Promotion Committee from Lower Division Clerk with eight years of regular service in the post/in Level 2 in the pay matrix (₹19900-63200).</p> <p>(ii) 15% of vacancies to be filled up by promotion through limited departmental competitive examination from Lower Division Clerk with five years' regular service in the post/in Level 2 in the pay matrix (₹19900-63200).</p> <p>Note 1: The inter se seniority between the personnel promoted through Departmental Promotion Committee and limited departmental competitive examination of a vacancy year shall be placed in the ratio of 3:1 for which a recruitment roster shall be maintained by the office of the Surveyor General of India.</p> <p>Note 2: Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their seniors would also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or two years, whichever is less, and have successfully completed their probation period for promotion to the next higher level along with their juniors who have already completed such qualifying or eligibility service.</p>	<p>Group 'C' Departmental Promotion Committee (for considering promotion as well as confirmation) consisting of -</p> <ol style="list-style-type: none"> 1. Deputy Surveyor General (Administration) - Chairman 2. Group 'A' Officer from office other than Survey of India - Member 3. Assistant Surveyor General - Member. 	<p>Not applicable.</p>

(1)	(2)	(3)	(4)	(5)
2. Lower Division Clerk.	235* (2017) *Subject to variation dependent on workload.	General Central Service, Group 'C', Non-Gazetted, Ministerial.	Level 2 in the pay matrix (₹19900-63200)	Non-selection.

(6)	(7)	(8)	(9)
Between 18 years and 27 years [Relaxable for Government servants up to forty years in accordance with the instructions or orders issued by the Central	<p>(i) 12th Class or equivalent qualification from a recognised Board or University;</p> <p>(ii) A typing speed of 35 w.p.m. in English or 30 w.p.m. in Hindi on Computer. (Time allowed 10 minutes) {35 w.p.m. and 30 w.p.m. correspond to 10500 Key</p>	Yes, to the extent indicated in column (10).	Two years for direct recruits. Note: The probation period shall include successful completion of

Government from time to time in this regard.)	Depressions per Hour (KDPH) / 9000 KDPH on an average of 5 key depressions of each word}.		mandatory induction training of at least two weeks duration.
Note: The crucial date for determining the age limit shall be as fixed by Staff Selection Commission.	Note 1: Skill Test in typing shall be conducted only on Computers. Note 2: The qualifications are relaxable at the discretion of the Staff Selection Commission or Competent Authority in the case of candidates otherwise well qualified.		

(10)	(11)	(12)	(13)
<p>(i) 85% of vacancies by direct recruitment through Staff Selection Commission;</p> <p>(ii) 10% of the vacancies shall be filled up by promotion from amongst the Group C staff (erstwhile Group D staff) in level 1 in the pay matrix (₹18000-56900) and who possess 12th Class pass or equivalent qualification and have rendered three years' regular service in the level, on the basis of the qualifying the limited departmental competitive examination. The maximum age-limit for eligibility for examination is forty-five years and fifty years of age for the Scheduled Castes or the Scheduled Tribes;</p> <p>(iii) 5% of the vacancies shall be filled on seniority-cum-fitness basis from Group 'C' employees who have three years' regular service in posts in level 1 in the pay matrix (₹18000-56900).</p> <p>Note: If more of such employees than the number of vacancies available under Clause (ii) qualified at the examination, such excess number of employees shall be considered for filling the vacancies arising in the subsequent years so that the employees qualifying at an earlier examination are considered before those who qualify at a later examination.</p>	As stated in column (10).	<p>Group 'C' Departmental Promotion Committee (for considering cases of promotion as well as confirmation) consisting of -</p> <p>1. Deputy Surveyor General (Administration) - Chairman</p> <p>2. One Group 'A' Officer from office other than Survey of India - Member</p> <p>3. Assistant Surveyor General - Member.</p>	Not applicable.

[F.No.SM/02/02/2017]

(Neelam)
Under Secretary